

## Consequences for Inappropriate Behaviour Document

At all times our student community is expected to behave responsibly and safely when using any form of ICT, while online or using equipment. In the event of inappropriate use or inappropriate behaviour a consequence may be applied to help students learn from their choices or mistakes or to deter any further breaches in behaviour or poor decision making.

Below are some **examples** of this and consequences that may be applied. Consequences will be applied increasing in nature and appropriate to the level, frequency or type of offence. This document will be used to assist Belmont Primary School Staff, parents and students to implement and continue to manage a safe digital learning environment.

Examples of Inappropriate Behaviour	Consequences to be decided by class teacher/staff member
<p><b>LEVEL 1</b></p> <ul style="list-style-type: none"> <li>· Playing games on electronic devices during class time</li> <li>· Negligent use of resources / equipment</li> <li>· Emailing or accessing internet at inappropriate times</li> <li>· Listening to music without permission</li> <li>· Using electronic device without permission</li> <li>· Using a different application to teacher direction</li> <li>· Unsupervised use of laptop or desktop computer (Before school, recess, lunchtime)</li> </ul>	<p><b>LEVEL 1 offences</b></p> <ul style="list-style-type: none"> <li>· Verbal correction or reminder</li> <li>· Move seat in classroom</li> <li>· Note in student diary</li> <li>· Verbal or written apology</li> <li>· Recess or lunchtime discussion with teacher</li> <li>· Confiscation of headphones</li> <li>· Restorative conversation</li> <li>· Confiscation of device for remainder of session</li> </ul>
<p><b>LEVEL 2</b></p> <ul style="list-style-type: none"> <li>· Reckless and/or dangerous behaviour</li> <li>· Forgery/false representation (pretending to be someone else online)</li> <li>· Interfering with another student's device</li> <li>· Accessing, storing or transmitting inappropriate material</li> <li>· Sending nuisance emails</li> <li>· Unauthorised software on device</li> <li>· Using a recording device inappropriately</li> <li>· Careless treatment of an electronic device</li> <li>· Unauthorised use of the Internet</li> <li>· Inappropriate use of iPad or device</li> </ul>	<p><b>LEVEL 2 offences</b></p> <p>Any of the above</p> <ul style="list-style-type: none"> <li>· Phone call to parent/guardian</li> <li>· Written or verbal apology</li> <li>· Meeting with teacher</li> <li>· Restorative conversation</li> <li>· Note in student diary</li> <li>· Confiscation of device for the rest of the day or a longer period of time</li> </ul>
<p><b>LEVEL 3</b></p> <ul style="list-style-type: none"> <li>· Consistently careless use of an electronic device</li> <li>· Repeated failure to comply with expectations regarding acceptable use of electronic devices</li> <li>· Deliberate inappropriate use of resources / facilities / equipment (eg: deleting someone else's folder or work)</li> </ul>	<p><b>LEVEL 3 offences</b></p> <p>Any of the above</p> <ul style="list-style-type: none"> <li>· Parental Interview and notification</li> <li>· Meeting Team Leader/AP/Principal</li> <li>· Note on Student File and diary</li> <li>· Recess or Lunchtime detention</li> <li>· Confiscation of device for an extended period of time</li> </ul>
<p><b>LEVEL 4</b></p> <ul style="list-style-type: none"> <li>- Accessing, storing or transmitting indecent/offensive material (e.g. Sending offensive emails)</li> <li>- Theft (including identity theft)</li> <li>- Bullying or harassment (eg. Using electronic device to bully or harass others)</li> <li>- Vandalism or wilful damage to property, resources, equipment or the School Network.</li> <li>- Plagiarism/copyright infringement</li> <li>- Intellectual property infringement</li> </ul>	<p><b>LEVEL 4 offences</b></p> <p>Any of the above</p> <ul style="list-style-type: none"> <li>· School Community service</li> <li>· Payment for damage</li> <li>· Removal of access to school network and or ICT privileges</li> <li>· Referral to police</li> </ul>